CIRCULAR No. 46B.
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Memorandum for High School Entrance Boards

Re French-speaking Candidates

The Regulations and Instructions respecting the High School Entrance examination for pupils who have been in attendance at schools in which French is a subject of instruction on the approval of the Minister were issued in January, 1928. The reports received from Entrance Boards on the examinations of 1928 indicate that they endeavoured to carry out the instructions. In some respects, however, it is apparent that, due to some misunderstanding, the action taken was not in every case in full accord with the intention of the instructions and the provisions made in the printed forms supplied. It is with a view to obviating any possible misunderstanding, and with a view also to placing before Entrance Boards a direct and precise reference to all the regulations that must be considered, that this circular has been prepared.

General Regulations

1. The general regulations governing the High School Entrance examination are set forth in Circular No. 48. In the cases of French-speaking candidates the attention of Entrance Boards is also directed to the provisions of Circulars No. 46 and 46 (a). Under Section II, Page 3 of Circular 46,

> "Instead of the requirements of Group I of the High School Entrance Examination, candidates who have been in attendance at schools in which French is a subject of instruction on the approval of the Minister may take the examination in French Reading, French Literature, French Grammar, French Composition and French Spelling, in addition to the examination in the subjects of Group II."

Number of Candidates

2. Question papers in the five subjects specified above have been prepared and will be supplied for each centre at which candidates have been reported as desiring to write those papers. It is the duty of the Public School Inspectors, when reporting the names of the Entrance centres and of the Presiding Officers, to give also the probable number of candidates at each centre. Before submitting their reports they shall ascertain, both from their own schools and from the Separate School Inspectors in reference to their schools, the probable number of candidates who desire to take the Special French papers. The number for each centre shall be clearly indicated in the report. If necessary, a supplementary report giving this information shall be submitted to the Department.

Reports of Principals

3. The Form (Form 14) on which Principals shall make their Report to Entrance Boards on the standing of their candidates is provided by the Department, and Public and Separate School Inspectors shall obtain and forward to their schools copies of this Form. In view of the provisions of Circular 46, the Department has provided another form, Form 14 (a), similar to Form 14, for schools in which there are candidates who desire to take the Special French papers. The Inspectors concerned shall obtain from the Department and forward to their schools concerned copies of this form.

Presiding Officer and Examiners

4. Circular No. 46 also provides that

> "Presiding Officers with adequate qualifications in both English and French will be appointed at centres at which French-speaking pupils are candidates. Competent examiners will also be selected to read the answer papers."

Marking Answer Papers and Recording Results

5. The marks assigned to the papers in French will be the same as those assigned to the corresponding papers in English.

Circular No. 46 (a) contains specific directions in reference to supplementary tests in English Composition and French Composition. A copy of this Circular is submitted herewith. As these directions not only pertain to the candidates when answering the questions on the papers in History and Geography, but also have a very important relation to the values to be assigned by the examiners to the candidates' answers, it is most imperative that Presiding Officers and Examiners shall thoroughly understand the directions contained in this Circular and see that they are fully observed.

Final Report

6. High School Entrance Regulation 11 makes provision for determining the standing of candidates. In view of the provisions of Circular 46, under which, in lieu of Group I, candidates may take the Special French papers, the standing of such candidates under Regulation 11 shall be determined on the aggregate marks obtained on all the subjects of the Departmental Examination. The schedule of marks is as follows:—

Subjects	Maximum	Minimum
English Reading	50	20
English Spelling	50	20
Writing	50	20
English Literature	100	40
English Composition	100	40
Geography	100	40
History	100	40
Arithmetic	100	40
English Grammar	100	40
French Reading	50	20
French Spelling	50	20
French Literature	100	40
French Composition	100	40
French Grammar	100	40
Total	1150	
Pass Mark	690	

Toronto, April 17th, 1929.